

**BOARD OF SUPERVISORS OF**  
**THE SAN CARLOS ESTAES WATER CONTROL DISTRICT**  
**TUESDAY NOVEMBER 17 2020**

**6:00 P.M.**

**TOWNPLACE SUITES, 23161 VIA COCONUT POINT, ESTERO, FL 33928**

1. **Call Meeting to Order:** Judy Tapply (Judy) called the meeting to Order at 6:02 pm.
2. **Roll Call of the Board of Officers:** Present are Supervisors Judy and Jim Bradford (Jim); Engineer Bill Morris (Bill); Attorney Richard Pringle and Sec/Treas Julia Roberts (Julia); and 5 guests.
3. **Receive Engineer's Report on District Works:**
  - Maintenance Report – the annual MS4 report has been completed and filed with FDEP and Lee County. The District is up for an audit by FDEP this year. There are 38 open permits, 2 were close and 2 new permits have been issued.
  - Annual Maintenance -Sweeper Man has been unable to begin the required maintenance due to excessive rain. The schedule is pending.
4. **Chairs Report:** No report.
5. **Treasurer's Report:**
  - The last auditor selection was done on 5/20/14. A new audit selection is required per 298 Statutes. Julia will confirm if this is required for the 2019-20 audit.
  - The SunTrust CD will mature on 11/22/20. Julia will move the funds into the SunTrust Money Market account and present the Board with options for reinvestment at the 1/20/21 Monthly Meeting.
6. **Attorney's Report:**
  - Per the request of the Board Mr. Pringle and Bill have completed the Request for Qualified Contractor agreement between Contractors and the District. Bill advised that a driveway permit fee of \$750 should cover the District expense. The Board would like this process to begin as soon as possible and requested that the engineer review and approve contractor application since he is the most knowledgeable for review of the requirements
7. **Comments from Guests:**
  - Michael Byrd requested information about the District Utility Agreements. Mr. Pringle explained that the District would like agreements between the utilities and the Board for approval for work within the District Right of Way.
  - Marianne Kay requested information regarding the development of 8991 Strike Ln. Julia reported that at this time that per the City there are no definite plans for this property.
8. **Old, New and Unfinished Business:**
  - Tuck Ln – the cost estimates for this project exceeded budgetary expectations. Bill will review the plans and seek revisions that could lower the cost and possibly put the job out for public bid.
  - Lights for Camera – currently the cost for additional lighting for the cameras exceed the benefit.

- 24300 Roger Dodger – the site has a roof gutter pipe draining into the swale which creates an illicit discharge. Bill advised that a final inspection would require that this gutter pipe not drain into the swale.
- 25526 Busy Bee – a trench has been dug thru the District Right of Way without a permit. This violation has been resolved
- 24442 Golden Eagle – a culvert pipe was installed without a permit from the District. The City Code Enforcement has issued a violation. No action taken by the Board.
- 24200 Melanie Ln – the swale has been cleared of the debris. Currently there has been no request for a driveway or building permit.
- 24342 Red Robin – the swale has been filled with dirt and no pipe is visible. City Code Enforcement has been contacted. There is no driveway or building permit.
- 9251 Strike Ln – a pipe covered with fill has been placed in the swale. Code Enforcement has contacted the property owner. The property owner is clearing the lot and indicated he will restore the swale.
- Larry Rose has resigned as the maintenance contractor for the District. He will continue to maintain the gate. Julia asked that Jim reach out to his contacts for a replacement.
- 10020 Strike Ln – Julia has contacted Code Enforcement regarding the mulch stored at this location. Code Enforcement will meet with this property owner.
- District Agreement with Utility – no update.
- Interlocal Agreement with City – no update.
- A Motion was made by Judy and 2<sup>nd</sup> by Jim to authorize our engineer to review the submission of the request for qualified driveway contractors and make selection decisions. Motion passed 2-0. A Motion was made by Judy and 2<sup>nd</sup> by Jim to accept the permit fee schedule (attached) for the new driveway permitting process. Motion passed 2-0. A Motion was made by Judy and 2<sup>nd</sup> by Jim to authorize the Chair to sign the Contractor Agreements after they have been approved by the engineer. Motion passed 2-0.

**9. Approve October 2020 Bank Statements and Payment of Bills:** A Motion was made by Judy and 2<sup>nd</sup> by Jim to approve the October Bank Statements and payment of bills. Motion passed 2-0.

**10. Approve Minutes of 10/20/20 Monthly Meeting:** A Motion was made by Judy and 2<sup>nd</sup> by Jim to approve the 10/20/20 Monthly Meeting Minutes. Motion passed 2-0.

**11. Adjournment:** A Motion was made by Judy and 2<sup>nd</sup> by Jim to adjourn the Monthly Meeting. Motion passed 2-0. Meeting adjourned at 7:56 P.M.



# San Carlos Estates Water Control District

## Driveway Permit Fee Schedule

*Adopted Date: November 17, 2020*

Application Fee	\$750.00*
Second+ Information Review Fee	\$ 60.00
Re-inspection Fee	\$ 60.00

*\*Base application fee includes Application initial review, one (1) additional information submittal review, Pre-construction meeting, Pipe bedding inspection, Pipe backfill inspection, Substantial Completion inspection (driveway complete), and Final Completion Inspection (house/lot improvement finish).*

*Fees for additional incomplete applications and re-inspections needed to address failed compliance with District Standards are noted above.*

***Permits will expire 12 months following date of Commencement of construction of the driveway***