

**BOARD OF SUPERVISORS MONTHLY MEETING  
OF THE SAN CARLOS ESTATES WATER CONTROL DISTRICT  
MONDAY, MAY 15, 2023 6:00 P.M.**

**BONITA SPRINGS CHAMBER OF COMMERCE, 25071 CHAMBER OF COMMERCE DR, BONITA SPRINGS FL 34135**

1. **Call Meeting to Order:** Jennifer Finazzo called the meeting to Order at 6:05 PM.
2. **Roll Call of the Board of Officers:** Present are Supervisors Jennifer Finazzo (Jennifer), Vice-Chair; Supervisor John Cellucci (John), Attorney Richard Pringle (Richard); Engineer Ron Edenfield (Ron) and Secretary/Treasurer Chris Lawson (Chris) and 7 guests Absent: Jim Bradford (Jim), Chair (Excused)
3. **Receive Engineer's Report on District Works:**

17 open permit applications under review; 1 New permit; 2 closed permits; inspections on 12 different lots

He conducted a State site inspection for the MS4 with representatives of FDEP, Lee County, and the permit coordinator and received good feedback. Ron detailed the various meetings he had since the last meeting with the Federal, State and County. He fielded questions from the Supervisors and guests.
4. **Chairs Report:** Jim is out so John provided an update on the website creation with Streamline. John discussed the status of the transition of the website to the Streamline hosting platform and that it is in a test phase. John also discussed that he is exploring VOIP services and email addresses so that each of the supervisors have a district email.
5. **Treasurer's Report:** Bills were presented for payment. The current income and expense, check detail, and income and expense year-to-date comparison reports were presented for the month of April, 2023. The variances year-to-date were addressed.
6. **Attorney's Report:**

Let the record reflect that Chair Jim Bradford's absence is an excused absence. He is continuing to have discussions Brad Gallaghers lawyer and has received a first draft of a settlement proposal which he will continue to work on.
7. **Amendments to the Meeting Agenda**

Modify the Agenda to include adding "Manager Report".
8. **Public Input on Business Agenda Items (3-minute limit)**
9. **Business Agenda Items (Agenda Items Requiring Action)**
  - a. **Meeting Minutes Approval – 04/17/2023**
  - b. **Financial Report and Bank Statement Approval – 03/31/2023 Bank Statement; 04/30/2023 Financial Reports and 04/30/2023 Bank Statement; 05/31/2023 Bills and 05/31/2023 Financial Reports as of 05/15/2023**

**c. Contracts – Canal and perimeter road cleaning; roadway trimming; culvert cleaning, auditor**

Ron said that they have two bids for the culvert pipe and swale cleaning, A third bid is being sought. Audrey was going to get with Ron with a couple of potential names. Richard discussed that there are different methods for a competitive selections process under state law and our policy. Ron said that he and Jim were under the impression that these jobs were under the emergency hurricane protocols and therefore did not need to follow the typical competitive selection process. Richard said that if he needed to put together the scopes for the 2023 fiscal year, he just needs to know which they are so he can put them together. John suggested putting sample RFP/RFQ on the website so that anyone looking to bid would know what is needed.

Chris provided the Tuscan & Company renewal letter to the Board which is an extension/amendment of the original contract. The topic was tabled to the next meeting.

**d. Hurricane Ian – Damage issues/resolution/repairs/FEMA/Payments for repairs**

Tabled to next meeting

**e. Employee Job Descriptions**

Tabled to next meeting

**f. Amend agenda to add Manager Report**

Jennifer wants to amend the Agenda to add a topic for the Manager Report. John agreed. The Policy Manual will also need to be updated.

**Motions approved by Board noted Business Agenda Items (Agenda Items Requiring Action):**

- John Cellucci made the motion to add the Agenda modification to the meeting agenda for the Manager Report. Jennifer Finazzo seconded the motion. Motion passed 2-0.
- Approve the April Monthly Meeting Minutes: John made the motion to approve the April 17, 2023 monthly meeting minutes. Jennifer seconded the motion. Motion passed 2-0.
- Approve the March 2023 Bank Statements: John made the motion to approve the March 31, 2023 bank statements. Jennifer seconded the motion. Motion passed 2-0.
- Approve the April 2023 Bank Statements: John made the motion to approve the April 30, 2023 bank statements. Jennifer seconded the motion. Motion passed 2-0.
- Approve the April 2023 Financial Reports: John made the motion to approve the April 30, 2023 financial reports. Jennifer seconded the motion. Motion passed 2-0.
- Approve the May 2023 bills and Financial Reports presented at the meeting: John made the motion to approve the May 2023 bills and financial reports presented at the meeting. Jennifer seconded the motion. Motion passed 2-0.
- Contracts – Canal and perimeter road cleaning; roadway trimming; culvert cleaning; auditor: John made the motion to table the matter to the next meeting. Jennifer seconded the motion. Motion passed 2-0.

- Hurricane Ian – Damage issues/resolution/repairs/FEMA/Payments for repairs: John made the motion to table the matter to the next meeting. Jennifer seconded the motion. Motion passed 2-0.
- Employee Job Descriptions: John made the motion to table the topic to the next meeting. Jennifer seconded the motion. Motion passed 2-0.
- Jennifer made the motion the amend the policy manual on page 38, Section 11 to amend the Board Meeting Agenda to include the Manager Report and to amend the Agenda to add the item “Manager Report” after the Engineer report. John seconded the motion. Motion passed 2-0.

#### **10. Public Input (3 minute limit)**

David Nadig asked about what the swale work included. Ron responded and said they have been looking at the District to determine the best approach to get the best way to move the water with the minimal amount of pooling or ponding of water. There was a back and forth conversation on the topic. David talked further about the water flow.

David asked about the “wheel”. Audrey responded that she secured the wheel down with a chain and padlock.

James Moss commented that he has a 12” pipe but now they are installing 18” pipes. The water flow backs up because the bigger pipe can move a lot more water than his pipe causing the swale to overflow into the road.

John Kangas asked about the issue on Bonita Bill Road. Ron responded that they are waiting on Code Enforcement to respond and will follow up. John said that the person should be responsible to clean up and repair the road. Then John asked about the rock on Moriah and Papillion. He did not understand how that property owner was allowed to place the loose rock on Moriah. Ron then explained the permit process between the District, City of Bonita Springs, and the engineering firm.

Ron gave an example of a current permit on Moriah Lane where the property owner is paving Moriah to her property.

Richard explained the District’s rules and regulations state that driveway connection is supposed to be to a paved road. If you want a connection to an unpaved road, then you need to pave the roadway. Mr. Gallagher requested special permission from the District to use Moriah Lane as his access without paving Moriah Lane. The Board gave special permission to Mr. Gallagher to use Moriah Lane without paving it.

David Nadig then asked what the guardrail rule was. Ron responded.

#### **11. Supervisor Comments – N/A**

- 12. Adjournment:** Jennifer made the motion to adjourn the monthly meeting. John seconded the motion. Motion passed 2-0. Meeting adjourned at 7:50 pm.